

Job Description (JD)

Job Title	: Field Facilitator
Project Title	: Coastal Harmony: Resilient Ecosystems, Thriving Communities (CHRETC)
Vacancy	: 04
Project Location	: Taltali Upazila (Barguna District) and Kalapara Upazila (Patuakhali District).
Duration	: July 2025- April 2029
Reportable to	: Program Manager

Job Summary:

JAGO NARI is a non-government development organization in the central coastal region of Bangladesh. The main focusing area of work is women's empowerment, Climate Change Adaptation, Health & Nutrition, Disaster Risk Reduction, and Education. Recently JAGO NARI is implementing a new Project in Coastal Ecosystem Restoration, Climate-Resilient Agriculture and Disaster Risk Reduction with the technical support of the Good Neighbors Bangladesh. The project title is **"Coastal Harmony: Resilient Ecosystems, Thriving Communities (CHRETC)"** JAGO NARI is seeking some Field Facilitator (FF) for this project. The Field Facilitator will play a crucial frontline role in implementing the **CHRETC Project** at the community level. This position is responsible for mobilizing and organizing community members, especially women, smallholder farmers, and vulnerable groups, into functional groups such as Women Climate Action Groups, Farmer Field Schools, and Mangrove Restoration Committees. The Field Facilitator will facilitate community training, provide technical support in climate-resilient agriculture, mangrove restoration, and disaster preparedness, and ensure smooth coordination between community groups and local government bodies. The Field Facilitator will serve as a key link between the project's technical guidance and the community-level actions, promoting inclusion, sustainability, and local ownership of all activities. This position requires a highly motivated individual with strong facilitation skills, community engagement experience, and a deep understanding of climate adaptation and resilience building in coastal contexts.

Key Responsibilities (% Time Allocation):

Key Area	% Time	Responsibilities
Community Mobilization & Group Facilitation	25%	Mobilize and support Women Climate Action Groups, Farmer Field Schools, and Mangrove Committees.
Technical Support in Ecosystem Restoration	15%	Assist plantation activities, nursery development, and biodiversity monitoring.
Climate Resilient Agriculture Support	15%	Train farmers on adaptive agriculture, saline-tolerant crops, and floating gardens.
DRR Planning & Simulation	10%	Support community DRR plans, organize drills, and raise awareness.
Capacity Building & Training Facilitation	10%	Facilitate community training sessions and follow-up support.
Monitoring & Documentation	10%	Maintain records, collect field data, and support MEAL requirements.
Stakeholder Coordination at Local Level	10%	Liaise with Union Parishads, NGOs, and technical departments.
Safeguarding, Gender & Inclusion	5%	Ensure inclusion of marginalized groups and promote safe participation.

Qualifications:

- Bachelor's degree in Agriculture, Environmental Science, or related field.
- At least 3 years' experience in field-level development project implementation.

Skills and Competencies:

- Strong facilitation and community mobilization skills: Able to effectively engage with diverse community groups, especially women, youth, and marginalized farmers.
- Practical knowledge of climate-resilient agriculture and DRR: Understanding of saline-tolerant crops, adaptive farming techniques, rainwater harvesting, and basic disaster preparedness.
- Experience in capacity building and training: Skilled in organizing and delivering community training sessions and providing follow-up technical support.
- Good communication and interpersonal skills: Able to build trust and rapport with community members, local authorities, and project staff.
- Strong recordkeeping and reporting ability: Capable of maintaining documentation, field reports, and data collection for MEAL purposes.
- Commitment to gender equity and inclusion: Sensitive to the needs and rights of women and marginalized groups; able to promote inclusive participation.
- Problem-solving and adaptability: Comfortable working in remote, climate-vulnerable areas under changing conditions.
- Basic computer literacy: Familiar with using smartphones/tablets and digital tools for reporting (preferred).
- Understanding of safeguarding principles: Committed to upholding community safety and confidentiality, and aware of how to handle sensitive issues respectfully.

Compensation & Benefits:

The salary package is Monthly **BDT 35,000**, including all admissible benefits. Yearly increments and other benefits will be provided as per the organization's policy.

Note:

- JAGO NARI aims to attract and select a diverse workforce ensuring equal opportunity to everyone, irrespective of race, age, gender, HIV status, class, ethnicity, disability, location and religion.
- Any personal persuasion/phone-call will result in disqualification of candidature. We guarantee an interview to disabled candidates who meet the essential criteria.
- JAGO NARI has a non-negotiable policy of ZERO TOLERANCE towards discrimination, harassment and abuse. All employees are expected to abide by the Safeguarding, Gender Policy, Children Policy and Anti-Sexual Harassment Policy of JAGO NARI.
- Internal and external applicants shall be treated equally in the entire selection process.
- To ensure transparent processes during recruitment, internal candidates should discuss potential applications with their Line Managers to ensure endorsement of their applications by respective Line Managers.
- There is no cost involved with applying for positions with JAGO NARI. Any solicitation of job application costs should be regarded as fraudulent.
- Women are highly encouraged to apply.

Procedure of Application:

Candidates with the required qualifications can apply through email by mentioning the Job Position of vacancy announcement in the subject line to: jnhr.recruitment@gmail.com or Post/drop in the box: (To, Coordinator-HR & Admin, JAGO NARI Head Office, Ashahi Mansion (2nd floor) college road, Barguna) on/before **20 July, 2025** with the following documents.

- Job Application, Curriculum Vitae/Resume with Photo.

Please ensure that your application is complete with the above-mentioned documents. As incomplete applications generate an immense administrative burden for our organization. As a general rule, candidates who have not properly submitted their application with the required documents will be excluded from consideration.